

## **Dewitt Community Library Draft Minutes February 25, 2016 – Regular Meeting**

**Present:** Lydia Wasylenko, Doug Arena, Nina Brown, Mary Keib Smith, Christene Gantos, Nana Ross, Carl Austin, Miesje Havens, Shelly Field, George Kallander, James Trevvett, Barbara McDonald

**Excused:** Jill Enright, David Lankes, Robert Tartakoff

**Also Present:** Wendy Scott, Director

Meeting began at 6:00 after the conclusion of Annual Meeting Business

**Approval of Minutes:** Lydia motions to accept to approve the minutes from the January 2016 meeting. Nana seconds. All in favor except one abstention for absence. Majority approved.

**Nominating Committee-** Lydia motions for the board to accept slate of board officers. Shelly seconds. No nominations from the floor were offered. Voted unanimously in favor.

**Treasurer's Report: Carl-** Review of distributed annual audit. Carl narrated a review of budget and 2015 operating statement. DCL has a strong and consistent financial status from year to year. Reviewed budgeting for project and bank financing that's planned.

Nana makes a motion to accept the audit report and Meisje seconds. Board voted unanimously in favor.

**Directors Report: Wendy –** See written distributed report of the Annual Report to the communities.

NYLA is distributing notification of our lawsuit to member libraries and inviting donations to support the defense.

Wendy is interviewing to replace the bookkeeper who has resigned.

Library delivered a successful and well received presentation of the Discovery To Go materials collection at the Technology event at Nottingham High School.

There have been additional leaks in the library which the mall is not liable for according to the lease. Leaks are effecting the service environment and programming. It's been necessary to cover and disconnect computers and wastebaskets are being used in the public area to collect water. Staff has had to remove saturated ceiling tiles. Mary will ask the mall if they are willing to fix these issues. We can also consider using our renters insurance.

## **Committee Reports**

Nina will distribute a list of committees to Board members so people can choose what committees they want to participate on.

**Design Committee – Doug:** The building design is in the process of getting approval from the Town of DeWitt Planning Board. Some changes have been made to the design. The building has been moved back to its original location on the site. Plans have also changed the view of the building tower from the street. Presentation of the current building plans is on the agenda for the March 10 Town Meeting and we are hoping to get approval on the design. There will be a public presentation of the design at the Town Hall before that meeting.

**Facilities – Mary:** Construction manager bids were reviewed. Otis DeLuca from Heuber Breuer is active as our project manager as per the Pre-Design Agreement. He has been extremely helpful. A contract for a more extended agreement for his service is being finalized.

An agreement has been made to purchase the land from Tobin as site ready. It's agreed to hire Tobin to do the original site package, which is the initial phase of work to prepare the land. We are going to proceed with land closure and hold their money in escrow until we are comfortable that the land is site ready. We will not pay for remediation of the soil if needed, up to \$50,000. If cost reaches over \$50,000 the agreement is to split that between us and Tobin.

Murphy Litigation- All papers have been submitted before the court and we now just have to wait for a decision. Could possibly be months.

**Announcements:** None

**Period for Public Expression:** None still in attendance.

**Adjournment:** Mary adjourns meeting 7:13.

These minutes will be submitted for approval at the March 2016 meeting.