

Dewitt Community Library Board Meeting Minutes

January 15, 2015

Present: Lydia Waslyenko, Steve Lux, Christene Gantos, Julian Modesti, Sybil Schultz, John Millar, Rosalie Young, Nina Brown , Carl Austin , Nana Ross, Mary Keib Smith, Irene Scruton,

Excused: Meisje Havens

Absent :

Also Present: Wendy Scott

Meeting called to Order at 5:37 p.m. by Steve Lux

Public Comment: Kerin Rigny, Town Board Liaison. Spoke about Town of DeWitt's "Moving DeWitt" initiative to make the town more pedestrian friendly. Currently in phase 1 which is gathering info from businesses. Four public working sessions are planned for public input into locations they want to see more safe pedestrian areas. Left literature about the Moving DeWitt initiative.

Approval of minutes from December 2014. Mary motions to approve Lydia seconded and unanimously passed.

Nominating Committee: Three Board members nominated for another 3 year seat: Lydia, John, Irene. Board Officers are willing to stay the same: Steve Lux – President, Mary Keib Smith - Vice President, Carl Austin – Treasurer, and Christene Gantos –Secretary. Public notice will be posted in post standard 10 days in advance of annual meeting.

Strategic Plan: Lydia Waslyenko – Lydia submitted a proposal for SU's iSchool student team to help us with marketing outreach for library. The students will be site supervised by Lydia. End product will be a free package of marketing ideas presented to the library.

Treasurer's Report: Carl Austin. See attached report. Financing proposal – RFP sent in August to 5 banks and 3 banks replied. Estimated project costs at time of RFP was \$6 million. Three banks requested to provide updated proposal on estimated cost of \$7 million. (\$4 million DCL would borrow and 2.9 million DCL has already saved for the project). Estimated project cost is based on many budget estimations and assumptions. We currently have \$340,000 yearly to pay a mortgage. Anything above \$4 million mortgage would require grant, tax payer increase, or capital campaign. Must decide on possible tax increase by Mar 1.

Director's Report: Wendy Scott. See attached report. Employee handbook reviewed by law firm and suggested some COBRA language be removed and was done. External stakeholder meeting Invitations are going out by Jan 23 so please send any suggested invitees to Wendy before then. Sybil volunteered to help do f/u calls to invitees and other volunteers are welcome.

Anticipated external stakeholder meeting participation is 3 sessions with approximately 14 people each. Meeting dates confirmed to be Thursday Feb 12 and Friday Feb 13.

Unfinished Business: Developing work groups for project.

- Core DCL staff work group – Wendy has selected participants from her staff
- Core DCL Board work group – Carl, Steve, Mary
- Task working groups
 - Design- Mary, Nana
 - PR- Irene, Steve, Lydia
 - Fundraising – Miesje
 - Land Task – Julian, John
- Hire clerk of the works (owners representative) for on the construction site

Committee Reports:

New Business: None

Correspondence: None

Period for Public Expression: Toby Nadel offered to do a technical review of envelope in building design.

7:15 Steve motioned to end meeting and Christene seconded. All in favor.

These minutes are presented in draft form and will be presented at the February 2015 regular Board meeting for approval.

Christene Gantos, DCL Board Secretary