

Dewitt Community Library Approved Minutes June 16, 2016

Present: Christene Gantos, Barbara MacDonald, Jill Enright, David Lankes, Robert Tartakoff, James Trevett, Nina Brown, Mary Keib Smith, Lydia Wasylenko, Meisje Havens,

Excused: Doug Arena, Nana Ross, Carl Austin, George Kallander

Absent:

Also Present: Wendy Scott, Director, Karen Fruin from Friends of DCL, Nick Mancini, Patti Giancola

Meeting Called to order at 5:32 by Mary

Approval of minutes from April. Barbara motions to accept and Jill seconds. All voted in favor of acceptance, except 2 abstentions for not being present at that meeting.

Capital Campaign presentation by Patti Giancola, our hired fundraiser. Case for Support was circulated via email. That document makes the case for why we are seeking support and can be used as a basis for fundraising. Please review and make any comments and feedback. Also discussed fundraising naming opportunities and documents that invite pledge of intention (a gift made over time). We are in the information gathering stages. Direct contact campaigning is slated for the fall. For information gathering purposes, Board members were asked to review the provided list of previous donors and indicate if you can assist with making connections with them. She will continue to work with Meisje and the fundraising committee to follow up with people.

Treasurer's Report- Carl can't be here tonight. A new category has been added to the budget for kits and non-traditional items. Funding will be pulled from existing budget lines.

Period for Public Expression- Nick Mancini. Nick is opposed to location of the new library and shares that a committee has been started in the community and he would like to suggest a better location place he has in mind. Was invited to contact Mary directly to share his ideas. Karen Fruin from the Friends was invited to come to hear the fundraising presentation. Karen requests that the new building fundraising efforts to collaborate with the Friends' fundraising, to avoid efforts being duplicated.

Directors Report: Wendy –

Wendy met with Rick Lee from Centro. Centro doesn't have the resources to change the busline routes. She explained that any stop changes globally effects the bus route and there needs to have enough stop patronage in order for the stop to be financially sustained.

Rick suggested that information could be gathered after the new library is operational and again assess patron interest. Centro was informative and supportive and encouraged ongoing dialogue and relationship with DCL. Board discussed the issue and the suggestion that we could look into private methods of transportation for specific times or events.

Sam Young is now our library liason from the DeWitt Town Board.

DCL is collaborating with Town of Dewitt parks and rec department to create a Story Walk, hanging excerpts and pictures from storybooks along a park trail. This is funded by a \$600 grant from Senator DeFransisco. The Story Walk will be launched at Ryder Park during Erie Canal Days.

STEM story time is new this summer. Books are read that relate to Science, Technology, and Math and will have related hands-on activities.

Reviewed a brief draft survey for the public about possible library renaming. The board discussed the wording of the survey and suggested edits. Board members were asked to give their suggestions for names and ways to come up with names and email them to Mary.

A grant proposal for HVAC system has been submitted to the NYS Public Library association. The grant must first go through the Historic Association to verify that nothing historic is being disturbed by the building.

Committee Reports

Fundraising: Meisje – Called some members of the CNY Community Foundation Board and was encouraged to meet with executive director Peter Dunn. That meeting is being planned.

Facilities – Mary:6:35 Nina moves to go into executive session to go into contract negotiations. Meisje seconds.

6:52 Nina moved out of executive session, Christene seconded.

Board discussion re: hiring an Owner's Representative for the building project. This position acts as DCL's eyes and ears during the construction and goes to all building project meetings. The Representative helps with reviewing change orders and keeping the project on schedule with the contractor and subcontractors. We have agreed in the past that we will hire someone for this position. James will reach out to some of the people we have previously named to see what their availability and interest is.

We are reviewing the terms of lease with mall. We have a lease agreement through Aug 31 2017.

New Business: This will be David Lankes' last meeting as he is relocating. He thanked every board member for their service and conveyed how important library board work is and the positive impact it has on the community.

Old Business: None

Correspondence: None

Announcements: None

Adjournment: Nina moves to adjourn at 7:15 pm.

These minutes will be submitted for approval at the July 2016 meeting.