

Dewitt Community Library Draft Minutes May 21, 2015

Meeting was Called to Order at 5:35 p.m. by Steve Lux

Present: Steve Lux, Christene Gantos, Nina Brown, Lydia Wasylenko, Mary Keib-Smith, Rosalie Young, Meisje Havens, Julian Modesti, Carl Austin

Excused: Nana Ross, Irene Scruton, Sybil Schultz

Also Present: Wendy Scott, DCL Director, Douglas Arena

Approval of minutes from April 16. Steve moves to approve. Lydia seconded. Approved by unanimous vote.

Treasurer's Report: Community voted to approve% tax levy increase to 4%. Currently any costs of new building are coming from Board designated funds. Reviewed financial report. New library account opened at Community Bank. Mary makes a motion to move another 1.6 million from our current CD accounts that are maturing at Merrill Lynch to Community Bank who is offering a higher rate. Carl seconds. Motion passed by majority vote, one against, one abstention.

Nominating Committee Report: Ballots for nominees distributed, voted and collected. 3 New members approved with majority vote, one abstention. New members are Douglas Arena, Jill Enright, Shelly Field.

Director's Report: Given by Wendy Scott. Report attached. Emily Wormuth, DCL children's librarian presented some items being purchased with the STEM (Science, Technology, Engineering, and Math) grant. Grant is to purchase materials that support science and math education. She has reached out to JD teachers to get suggestions for the circulating collection. Includes items such as telescope, mini torso with removable anatomy, and snap circuits kit.

DCL budget vote passed with 71% approval. Library received \$2,584 from the friends for summer programming.

Facilities Committee: Given by Julian.

Site preparation and Land purchase – Wetlands study expected to be done by the end of the month along with endangered species study. It has been identified that a portion of property may have been mined in past and King and King is aware. Geotechnical borings will be put into a wider area to assess and ensure stability of property for building. Proposals for this work are being reviewed with King and King's help. Traffic study is underway to meet town and county requirements.

Julian spoke to Shoppingtown representative about their offer of a landlease on Shoppingtown property. Invited them to provide a written proposal. That was 10 days ago and a proposal has not been provided. Town of Dewitt Planning board meetings are beginning for site plan approval. A request has been submitted to extend the property closing until September. Awaiting response but expect it won't be a problem.

Design Team Ad Hoc Committee update: Mary Keib Smith - King and King has presented to the Committee on the progress of building plan options and ideas generated to date. An outline of the building has been submitted to the Town. Detailed schematic drawings have been generated and are being revised based on library director, library staff, and design team committee suggestions. Schematics and estimated budget will need to be approved by the Board and King and King would like to know if they should still proceed with planning while this is pending. Would like to answer them in a week to 10 days.

Drawings and all information given by King and King will be made available to all board members via email or password protected website. Budget will be included with the information made available. Carl spoke to construction budget. Meetings scheduled with Community and Key banks in early June. Carl will distribute dates and times in case anyone wants to attend. Funding gap on 1 million dollars after our savings and loan eligibility. Significant possibility of grant funding to markedly close the gap. One example is NYSERDA grant of \$400,000. Mary will include budget in the circulation.

Motion: Rosalie moves that all architect material be made available to the Board and also to change the date of the June Board Meeting to allow King and King to present to the entire Board to answer any questions and then the Board will decide on whether to approve the schematic drawings and budget for King and King. Carl seconded. Majority voted to approve, one against. Meeting date will be Tuesday June 9, or Thurs June 11th, or Friday June 12th. Preference Tues the 9th. Need 8 board attendees for quorum.

Unfinished Business: Committee chairs. Steve makes a motion to nominate Lydia for Nominating Committee chair. Mary seconds. Unanimously in favor. Miesje will be chair of the Fundraising Committee.

New Business: None

Announcements: None

Correspondence: None

Period for Public Expression: None in attendance

Adjournment: Christene motioned to adjourn at 7:06. Mary seconded.

These minutes are presented in draft form and will be presented at the June 2015 meeting for approval.

Christene Gantos, Secretary