

## **Dewitt Community Library Draft Minutes April 14, 2016**

**Present:** Christene Gantos, Barbara McDonald, Dr. David Lankes, Jill Enright, Mary Keib Smith, Robert Tartakoff, Doug Arena, Lydia Wasylenko, James Trevett, Nina Brown

**Excused:** George Kallendar, Meisje Havens, Shelly Field, Carl Austin

**Absent:** None

**Also Present:** Wendy Scott, Director, Chad Rogers from King and King

Meeting Called to order at 5:37 by Mary

**Building Project Updates:** Chad from King and King presented a recap for new board members of what's been done in the building planning process to date. He also did a presentation of the site plans.

**Approval of Minutes:** David moved to accept minutes from the March meeting and Lydia seconded. Minutes accepted by unanimous vote.

**Directors Report: Wendy** – Wendy has planned a staff development day with presenters on the topic of how to move a library.

Jill motions to for the library to open at 1pm one Thursday August 25 to allow all staff to attend the development day presentation in the morning. David seconds. All voted in favor.

School budget road show- Wendy is going from school to school to promote the library budget vote. She is meeting with Assembly Woman Pam Hunter on Monday April 18 at 2pm about helping with a Centro Bus stop at the new library and other funding opportunities that might be available for library and building project. All board members in invited to attend.

DCL's annual Spring Book & Bake Sale scheduled for April 22 – 24

OCPL Trustee Training next Wednesday April 20 6:30-8:30 at Onondaga Free Library Community Room. A handout was distributed with details

### **Committee Reports**

**Treasurer:** Carl unable to be here this evening so Treasurer's report is deferred to next meeting.

**Design Committee – Doug:**

**Facilities – Mary:** According to regulations, we no longer need a variance for the new building's tower height because we are not a dwelling. Members of the Facilities Committee, Wendy Scott, and DCL building and landscape architects held a working session today with a representative of the DeWitt Planning Board in order to address a list of their concerns. The committee is hoping to make one last appearance and get final Planning Board approval at the April 28 Planning Board meeting. Any DCL Board members are invited to attend.

The contract with Tobin to purchase the land is still delayed due to waiting for the final planning board approval. Hoping to be able to complete the contract in early May.

The Design committee will again begin to meet regularly with the architect. The next meeting is planned for Thursday April 21 at King and King at 2:00. Mary will circulate a list of the meetings to Board members and any are welcome to attend.

The contract with Heuber Bruer should be finalized by next Monday.

The goal is to have a new library open by July of 2017.

Our lease is to end August 2016. We are currently operating under the plan to go month to month after the lease ends.

**New Business:** Mary - The Board committees will be reviewed more in depth next meeting.

We will vote for chair of the nominating committee at the next meeting.

**Old Business:** There has been a meeting with our professional fundraiser Patti Knudsen. She's excited about the new building project and is working on fundraising ideas. In the future, she will present to the Board. We are hoping that as many board members and community members as possible will participate in fundraising activities.

**Friend's Report:** None

**Correspondence:** None

**Announcements:** None

**Period for Public Expression:** None in attendance.

**Adjournment:** Meeting adjourned at 6:50 pm

These minutes will be submitted for approval at the May 2016 meeting.