

DEWITT COMMUNITY LIBRARY BOARD

October 18, 2012 Minutes

These minutes are presented in draft form. The minutes will be voted on at the November 15, 2012 meeting. Respectfully submitted by Kathy Brodsky, Secretary

Present: Andrew Ursino, Julian Modesti, Wendy Ressler, Rosalie Young, Barb McClure, Sybil Schultz, Carl Austin, Elaine Ryan, John Millar, Kathy Brodsky, Wendy Scott

Absent: Joanne Chamberlain, Susan Katzoff

The meeting was called to order by Wendy Ressler, President at 5:31 pm.

The August minutes were approved after a motion was made by Rosalie Young and seconded by Andrew Ursino.

The September minutes were approved as corrected after a motion was made by Steve Lux and seconded by Julian Modesti.

Director's Report- Wendy Scott:

The Open Meeting law was reviewed. See director's report. Documents must be available at the open meeting; does not need to be posted in advance. Jonathan Freeman's presentation was discussed along with Executive Session rules, public attendance and public comment. Members of the public are not required to live in district and can video or audio tape the board meeting. Members of the public do not have to sign in.

Annual fund drive: The Fund Drive is underway. All board members were encouraged to participate. It is anticipated that the JD school district check from funds approved by taxpayers will be available next week.

The new printer has arrived.

The library website is updated regularly.

A new DCL Library information brochure.

Circulation is still down but individuals visiting library is up.

Programming participation is improved especially for teens and pre-teens. Family oriented programs are important to this.

The Senior fair is scheduled for next week in Mall corridor.

10/30/12: Mall-o-ween event at mall.

Treasurer's report: Elaine Ryan. Report attached

Carl Austin: reviewed draft budget; Wendy Scott will send draft to the board prior to next board meeting. A question was raised about the Board designated funds which has historically been the amount anticipated for the building of a new facility as well as the increased expense of the current larger facility in the mall. Wendy Ressler will research the historical documents from previous board minutes.

Barb McClure mad a motion that a committee to include Carl, Steve, and Julian be charged with developing a financial plan supporting and developing projected building fund needs. Seconded by Elaine Ryan.

Facilities report: Rosalie Young

Carl Austin will meet with the committee to discuss affordability and size of building DCL can afford.

Personnel committee: Sybil Schultz

Sybil reported on the 10/10/12 meeting of the committee. Information was gathered from library specialists from throughout the OCPL system. Performance evaluation for the Executive Director was discussed and will be developed.

New business:

Kathy Brodsky reported on a visit to the Salt Lake City Public Library and the construction of one of its suburban branches.

Wendy Ressler: for all trustees information:

Www.NYLTO.org

Username: Dewitt

Password: NYLTO

Friends report:

January 16, 2013 is the Friend's annual meeting; the board is encouraged to attend.

Old Business:

Julian Modesto reviewed insurance denial for legal coats for litigation.

Prospective trustee names were solicited by Steve Lux, Chair of the Nominating Committee.

The meeting was adjourned at 7:07 pm after a motion was made by Rosalie Young and seconded by Julian Modesti.

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