

Dewitt Community Library Board Meeting; August, 2012

Present: Wendy Ressler, Susan Katzoff, Rosalie Young, Barb McClure, Steve Lux, JoAnne Chamberlain, Elaine Ryan, Julian Modesti, Sybil Schultz and John Millar.
Also Present: Wendy Scott, Kate McCaffrey (director of NOPL)

The meeting was called to order at 5:30 p.m. by Wendy Ressler, President. Wendy Ressler introduced Kate McCaffrey who presented on charging membership to non-resident users. When the Polaris system was implemented they could start tracking non-resident users; Seventeen thousand non-county resident users using 267 thousand items per year. This burdens the system including employees The impact on border libraries is greater. Just an example: recently 73% of music holds at Brewerton library were for Oswego residents. Non-county residents do not contribute to library funding within Onondaga County. Solution must be system wide. Each library approved a free access policy – however the policy says that if there is an inherent unfairness in the policy then OCPL must address that. One proposed solution is a \$35.00 annual fee for non-county residents. A non-county resident fee is charged in many other counties which have faced this issue – e.g. Monroe, Saratoga...The fee charged goes to the home library for that user. Steve made a motion to approve the non-county resident fee of \$35.00. Julian Modesti seconded. The motion was unanimously approved. Brian Abbot and Scott Mosher did a presentation on the Library Insight Program (“LIP”) which is the new method for room registration, program calendar and event registration and book reservations. The LIP is very user friendly and has been well received and utilized by the patrons. Susan Katzoff moved to approve the revised July 19, 2012 minutes which were circulated. Steve Lux seconded the Motion. The Motion was approved with Joanne Chamberlain abstaining as she was not at the last meeting.

Treasurer’s Report:

Elaine Ryan reported. (Report attached). Julian Modesti made a motion to authorize Wendy Scott to borrow money from the Merrill Lynch designated fund (cash) to use as bridge funding until tax payment is received in fall of 2012 (Oct-Nov 2012) to be used for payroll and operating expenses in an amount not to exceed \$150,000 to be repaid within fifteen days upon receipt of the tax payment with interest . Barb McClure seconded the motion which was unanimously approved.

Director’s Report:

Received additional invoice from Ellen Bach, Esq. for June-July 2012 in the amount of \$1,451.30. Julian is working w/ insurance company re: coverage but thus far they have denied coverage. Personnel issues: conducted mid- year reviews and goal settings/review for year end. Discussed issues concerning staff. Working on short and long term for website overhaul/redesign. There will be content development for user pages (e.g. children, teen, senior citizens etc...). Looking into various options for software to best support DCL’s content and look. This will be tied into library branding project. Looking into technology plan for next two years both to maintain and to implement going forward including new space. Summer has been very busy. Circulation is down a bit but DCL is the 4th busiest library in the system. Sponsored programs have been very well attended. Well over 17 thousand people came to the library in July.

Staff is working on 50th anniversary party.

The Senior fair is on Friday October 26th from 10 until 2. Over thirty vendors are participating. Several lectures are planned. There will be refreshments and prizes.

HVAC filters will be replaced tomorrow. Carpets have been cleaned.

The Mall has advised Wendy that asbestos on roof will be removed on August 23rd. Wendy Scott reached out to mall manager to determine what impact it will have on HVAC roof unit. Wendy will also ask to have the HVAC filters replaced after the removal.

The Mall is making some additional repairs throughout the property.

Facilities Committee Report:

The committee has been meeting on a weekly basis. Visiting various sites and evaluating those based upon criteria created by John Millar. Committee is open to new locations. Committee will report once visits are completed.

Nominating Committee

Steve Lux is chair. Kathy and Elaine are also on committee. Committee is looking for nominees for board positions.

We have no potential replacement for Cindy Vinciguerra yet – looking for possible nominations. Andrew Ursino provided one possible. Wendy Ressler sent one as well. Position is to be filled ASAP. Steve Lux does not want to rush to fill it just to get a body on the board but wants to get a qualified candidate. Steve will take the suggestions provided.

At the next meeting Steve will have a list for annual elections.

President's Report:

Public Comment Policy Statement – changes made to proposed policy (see revised version). Barbara McClure made a motion to approve the changes; seconded by Steven Lux. The Motion passed.

There will be a Friends fundraising event at Pizzeria Uno on 9/23 and 9/25.

A Motion was made to adjourn; seconded by Steven Lux. Motion passed.