

Dewitt Community Library Minutes August 15, 2013

The meeting was called to order Wendy Ressler, Board President at 5:32 pm.

Present: Joanne Chamberlain, Christene Gantos, Steve Lux, Lydia Wyselenko, Rosalie Young, Steve Schroeder, Wendy Ressler, Elaine Ryan, Sybil Schultz,

Absent: Miesje Havens, Carl Austin, John Millar, B. McClure, Mary Keib Smith

Guests: Wendy Scott, Erin Cassidy

Motion to approve July 2013 minutes was made by Christene Gantos, second Joanne Chamberlain, passed unanimously.

Treasurer's Report: Carl Austin could not be present at the meeting. Steve Lux delivered the report. DCL in strong financial position. Report attached.

Director's Report: Wendy Scott introduced Erin Cassidy, the new assistant director for technology. Wendy is working with insurance agent regarding impact of health care reform on DCL's health care coverage. Wendy advised \$4mm in State funds has been restored for libraries in NYS. OCPL will be advising DCL of its share for 2014. The 2014 budget planning has begun including reaching out to service providers. The annual fund drive is on target for Oct. 4, 2013 mailing. Envelope stuffing party for fund drive is set for Oct. 2, 2013 from 9-noon at the library. Wendy is also doing a list serve drive to reach those out of the service area patrons who use the library.

Detailed handouts have been prepared for new e-commerce services (3m, overdrive, etc...). Currently DCL is in top 5% of all libraries in system for 3m services. One on one services available several times a week for patrons interested in learning how to use the program. DCL Fines/fees can now be paid on line.

DCL (through OCPL) now offers free passes to the MOST – limited quantity per month. So far very successful. DCL is planning its 3rd annual senior fair in October and will be participating in the "Malloween" event (mall sponsored) where it will host a table from 1-7 on October 30th with program guides. Fall book and bake sale is scheduled for Nov. 1 - Nov. 2, 2013 sponsored by the Friends.

The summer reading program has concluded. Over 1000 participants in 85 programs. Brian Abbott has been asked to submit a monthly recommended reading column to the Eagle Bulletin and the Technically Speaking Column is also being resurrected and will again appear in Eagle Bulletin. DCL participated in Canal Days.

The problems experienced with the HVAC have improved b/c of cooler weather and Woodcock & Armony are placing trays to help collect condensation.

Facilities Commmittee: Rosalie Young advised that the Facilities Committee ("FC") has been meeting regularly and making progress. 3 sites evaluated/selected by the FC are being explored w/ our newly retained landscape architect, Kleeper, Hahn, Hyatt. They will advise if the sites are feasible for our needs and the costs associated with getting those sites shovel ready. Results should be ready to present at the October board meeting. There is also one other possibility of a lot with a building but the FC is

not sure of the property is for sale. The FC will continue to explore that site but will not hold up the analysis of the three identified sites.

The Auction for Shoppingtown is scheduled for August 22, 2013. The FC is concerned this could be delayed significantly and even if auction goes through new developer may not proceed for years. The FC will follow auction.

The FC asked Trustees to consider the hiring of a professional fundraiser. FC also wanted Trustee's opinion on "community center" type facility. There is substantial evidence that community is looking for larger meeting spaces. Discussion was had regarding these issues both pros and cons. No determinations made at this point. C. Gantos wanted to know status of hiring library consultant. Board will revisit in near future in conjunction with site analysis.

6:36 p.m. C. Gantos moved to go into executive session to discuss the acquisition of property. S. Katzoff 2nd the Motion. The Motion was unanimously passed. At 6:47 p.m., S. Katzoff made a Motion to leave executive session. S. Schroeder 2nd the Motion. Motion unanimously passed.

Nominating Committee: JoAnne Chamberlain advised that all newly elected trustees participated in orientation. Looking forward to February, the committee noted that S. Katzoff having served 2 consecutive terms, will not be eligible to continue serving. There are 3 other members who are up for a 2nd term (E. Ryan, B. McClure and S. Schultz). Committee would like those members to advise whether they will seek re-election. The committee also needs to know how many seats the Trustees would like to have on the board. The by-laws allow the board to consists of 11-17 seats. J. Chamberlain moved to have a board of 15 members commencing February, 2013. E. Ryan seconded the motion. Discussion held. The motion was passed 8-2.

New Business: None.

Old Business: None

Correspondence: Thank you from Syracuse VA Healthcare of Upstate NY for donation of books. Email received from E. Daly (OCPL) seeking nominations for Trustee of the Year award. Wendy will email the information to anyone who would like to review.

Announcements: New committee assignments distributed. Wendy R. asked that Trustees review the by-laws b/c they will be amended if necessary this year. All comments should be mailed to E. Ryan by September 6, 2013.

Motion to Adjourn was made by S. Schultz and Seconded by S. Schroeder. The motion was passed unanimously and the meeting was adjourned at 6:52 pm.

Respectfully Submitted by S. Katzoff, Secretary