

DEWITT COMMUNITY LIBRARY

April 18, 2012 Board Meeting

Meeting called to order by Wendy Ressler, President at 5:33 pm.

Present: Wendy Ressler, Steve Lux, John Millar, Susan Katzoff, Kathy Brodsky, Elaine Ryan, Rosalie Young, Joanne Chamberlain, Barb McClure, Andrew Ursino, Wendy Scott

Community Members present: Darryl Gonchoroff

Absent: Julian Modesti, Cindy Vinciguerra, Sybil Schultz, Carl Austin

The minutes of the March 17, 2012 meeting were approved unanimously after a motion was made by Susan Katzoff and seconded by Steve Lux.

Treasurer's Report: Elaine Ryan (Report attached)

The balances were reviewed by Elaine. Questions were answered and Wendy Scott offered to provide an annualized budget monthly also.

Director's Report: Wendy Scott (Report attached)

Trustee orientations reviewed. There is one in April and one in October, 2012.

Printer/copier lease ends 7/12. Paul Morrell reported on the recommendation for replacement.

Lease vs. purchase reviewed. Paul recommended purchase of a Canon based on various reviews available. Board member questions answered by Wendy Scott and Paul Morrell including maintenance and technical advances anticipated in the future.

Susan Katzoff made a motion to approve the purchase with the caveat that the manner in which it will be paid be delayed until the May 17, 2012 meeting. The motion was seconded by Steve Lux passed unanimously.

Wendy Scott reported that the community budget meetings continue and have been well received.

The staff continues to be involved with their own staff development. Staff participates in community activities and has been working towards the summer reading program and the 50th Anniversary Celebration on 4/20.

A Home Schoolers' advisory group has been formed by the Childrens' Librarians. A needs assessment is underway.

Eleven new PC's have been ordered.

Circulation declined March 2012 compared to March 2011. Website visits have increased.

Book Sale is planned for June 15 and 16, 2012

Nominating Committee Report:

Cindy Vinciguerra was unable to attend this evening's meeting but requested board input for nominations for February, 2013.

Strategic Planning Report: Steve Lux (Report Attached)

Develop an Investment and Financial Plan

By Laws Committee Report: Joanne Chamberlain

Personnel Committee Report: Barbara McClure for Sybil Schultz

Salary comparables for the library staff is currently underway.

Old Business:

1. NYS Annual Report: Wendy Ressler discussed the need to vote on the 2011 Annual Report. Kathy Brodsky made a motion to approve which was seconded by Joanne Chamberlain. Unanimously approved.
2. LTA Membership: Motion to join LTA annually with the cost included in the annual budget made by Wendy Ressler and seconded by Kathy Brodsky. Unanimously approved.

New Business:

Sue Katzoff made a motion to enter Executive Session pending potential litigation. Seconded by Barb McClure. Motion approved unanimously.

Motion to authorize W's to execute the documents upon advice of counsel necessary to respond to the petition pending before the Commissioner of Education was made by Sue Katzoff. The motion was seconded by Barb McClure and unanimously approved.

Steve Lux made a motion to authorize payment of the legal fees that will be incurred in connection with the petition pending before the Commissioner of Education. Second by Sue Katzoff and passed unanimously.

Motion made by Sue Katzoff to authorize Wendy Ressler, in her capacity as President to enter into a retainer agreement on behalf of the Board if required by counsel. John Millar seconded the motion and it passed unanimously.

Barb McClure made a motion to exit executive session, second by John Millar. The motion was unanimously approved.

Friends Report: Darryl Gonchoroff and Joanne Chamberlain.

The Annual Tea is planned for May 19 from 2-4pm. Dan Ward, Curator for the Erie Canal Museum is the guest speaker. The Book Sale is June 15th and 16th.

A motion to adjourn was made by Joanne Chamberlain and seconded by Rosalie Young. The motion was unanimously approved. The meeting adjourned at 7:40pm.

Submitted respectfully by Kathy Brodsky, Secretary