

Dewitt Community Library Association
November 15, 2012 Minutes

Call to Order: Wendy Ressler called the meeting to order at 5:35 pm.

Present: Susan Katzoff, Barb McClure, Joanne Chamberlain, Wendy Ressler, Elaine Ryan, Kathy Brodsky, Steve Lux, Julian Modesti, Rosalie Young, Sybil Schultz, John Millar, Carl Austin, Wendy Scott

Absent: Andrew Ursino

Guests: Mike Vaughan, Mark Wildman, Paul Morrell

The minutes of the October 18th meeting were approved with one abstention after a motion was made by Elaine Ryan and seconded by Joanne Chamberlain.

Treasurer's Report: Elaine Ryan (report attached)

The Resolution to approve library tax override for the FY 2013 was reviewed. See attached resolution. Wendy Ressler made a motion that the Board members resolve to override the tax levy limit imposed by Municipal Law 3-c(3). Susan Katzoff seconded and the vote was 11 yes and 1 no.

2013 Budget Discussion:

Wendy Ressler clarified the financial sheets and statements as presented at the October, 2012 meeting. Multiple questions arose about the funds balances, liabilities and assets. Cash flow was also discussed. Mike Vaughan [former DCLA treasurer] discussed the historical basis of the current budget that is requested yearly. The amount that is requested through taxes each year was discussed in relation to the operating expenses and the board designated fund which has been earmarked for a new building/facility.

Wendy Scott presented the draft budget:

January is the deadline for notifying the Jamesville-Dewitt School Board of any proposed budget increase.

Wendy presented the proposed operating budget. Paul presented the technology plan (improvements and upgrading of the technology available in the library). Upgrades to the Firewall, wireless access and security presented. The Technology plan is still under the original 2013 technology plan budget. The schedule for upgrading the computers in the library is on a three year rotation and is ongoing.

Equipment and technology purchased moving forward will be flexible so as to be movable to the new facility.

Friend's Report: Joanne Chamberlain

There is a fundraiser scheduled for 12/10/12 at TGI Friday's. Coupons are available at the circulation desk.

The Friends' Annual meeting is scheduled for January 16 from 7-8pm and will include a speaker.

A letter to the editor written by Wendy Ressler in recognition of the work of the Friends was noted by Joanne.

Facilities Committee: Rosalie Young

Carl Austin attended the last meeting to discuss our financial ability to build.

Nominating Committee: Steve Lux

Two nominees were noted thus far to fill Board vacancies anticipated for the February 2013 Annual Meeting vote.

Annual Fund: report by Joanne Chamberlain

The Annual Fund Drive has been successful thus far and it is expected that the fund will continue to receive donations into early 2013.

Personnel Committee: Barb McClure reported for Sybil who had to leave early. The committee continues to meet to develop the Director's evaluation.

Old Business:

After thoroughly researching the DCLA Board minutes from 2005 to present as well as newspaper articles, letters to taxpayers regarding budget votes and testimony of previous board members, Wendy Ressler concluded that the additional money requested from taxpayers (above that amount needed for operations) was well-documented as being set aside for future building expenses. There was a clear plan in place and this was shared with the taxpayers in a variety of forums. The amount selected was thought to be adequate to pay the debt service on the loan needed to build (based on the assumptions at the time regarding size and expenses). [See full report attached to the original of these minutes.]

New Business:

Julian Modesti recommended that the board retain a consultant to find land, develop and plan a new library. This specific type of consulting is available. This topic will be added to the agenda for December, 2012.

Correspondence: none

Announcements: Wendy passed out a chart detailing the responsibilities of the library trustees, the library director and the Friend to help clarify who should do what.

A motion to adjourn was made by Barb McClure and seconded by Rosalie Young. The motion passed unanimously and the meeting was adjourned at 7:35 PM.

Respectfully submitted by Kathy Brodsky, Secretary