

**DEWITT COMMUNITY LIBRARY**  
**December 8, 2011 Board Meeting**  
**MINUTES**

**Present:** Susan Katzoff, (Presiding) Joanne Chamberlain, Wendy Ressler, Rosalie Young, Cindy Vinciguerra, Elaine Ryan, Michael Vaughn, Andrew Ursino, Dr. Renee Franklin Hill, Barb McClure, Steve Lux, Leigh Neumann, Hayley Schultz, Wendy Scott

**Absent:** Sybil Schultz, Kathy Brodsky

**Guests:** none

**Recording:** Cindy Vinciguerra in lieu of Kathy Brodsky

**Call to order** (Susan Katzoff): The meeting was called to order at 5:34 pm.

**Approval of the Minutes of November 17, 2011**

The November 2011 meeting minutes of the Dewitt Community Library Board were approved. The motion was made by Wendy Ressler and seconded by Steve Lux; passed with 12 yes and 1 abstention.

**New Business** – Wendy Scott, Director

Wendy Scott presented the Tax Cap Resolution.

Wendy Ressler made a motion for the Board of Trustees of the DeWitt Community Library to override, for the 2012 fiscal year, the tax levy limit imposed by Municipal Law section 3-c(3) and seconded by Rosalie Young; passed with 11 in favor and 1 opposed.

**Nominating Committee:** Steve Lux

The nominating committee has recommended three nominees to fulfill vacant Board of Trustee positions beginning in February of 2012. They are Carl Austin, Julian Modesti and John Millar.

Nominations of Officers will be brought to the board for discussion at the next Board Meeting in January.

**Facilities Committee:** Wendy Ressler

Since the last Board Meeting, the Facilities Committee has moved forward with the evaluation of the "Property Under Discussion". The Board approved an expenditure of no more than \$5,000 to do what needed to be done so we could apply to the Planning Board and the Zoning Board of Appeals in order to get a variance.

Expenses so far are:

\$350 – Lehr Land Surveyors for updated survey of property

\$2,000 – Planning Board for technical review fees (engineer, attorney, etc.) – the unused balance will be returned upon completion.

\$632 – Town of DeWitt – Planning Board application fee

The above costs total \$2,982.

Additional, as yet unbilled, expenses to VIP

We are on the agenda for the Planning Board December 15 meeting at 7:00 pm at Town Hall. The room is Meeting Room B, which is on the right at the top of the stairs.

In order to be heard by the ZBA (Zoning Board of Appeals) we must submit an application prior to December 31 for the January meeting. The fee is \$400, which will be returned to us if we decide not to appeal to the ZBA.

There are several additional properties that the committee has begun researching to see how viable each might be and will report back at the next board meeting. We are working through Ed Kiesa, our realtor.

Hayley Schultz moved that the Board negotiate the purchase offer contract of the “Property Under Discussion” for another 90 days and if not able to negotiate then the Board will withdraw from the contract, Steve Lux seconded; 10 in favor, 1 opposed and 1 abstained.

Susan Katzoff moved to vest the Facilities Committee the authorization to reach out and confer with real estate attorneys to acquiesce, whereupon the committee will disseminate the information to the Board and upon consultation with the President of the Board, Barb McClure seconded: unanimously approved.

**Director’s Report:** Wendy Scott

Wendy Scott thanked the Board for buying the Library Staff lunch. It was greatly appreciated.

The audit is going well and should be completed by January 9, 2012. Rene Battelle has resigned and accepted a position with Marcellus Free Library, effective 12/16/11. The part-time clerical position vacated by Amy Curtis has been announced and interviews are underway. Staff is active in presenting at workshops as well as attending. Circulation is down 3.6% YTD

Mark Wildman and Rene Battelle had 17 participants for their Teen/Family Game Night. A record!

Assemblyman Sam Roberts has agreed to moderate a DCL panel program on hydrofracking. Looking into holding the program at JDHS as well as trying to get the High School students involved in learning about this.

Books and Brownies earned \$1,228.70. The DCL Friends also made \$116 from the afghan raffle and \$199 from the bake sale. A marketing campaign was launched for the new iPad2 and e-readers for loan.

### **Proposed Board Meeting Calendar**

Annual Meeting will be held Thursday, February 2, 2012. The April meeting will be held on Wednesday, April 18, 2012 at 6pm.

Wendy Ressler made a motion to approve the calendar changes, Steve Lux seconded; unanimously approved.

### **Reports of Officers:** Wendy Scott and Michael Vaughan presented 2012 Budget

An increase of \$47,117 or 3.9% is being asked of taxpayers.

Wendy Scott highlighted areas of increase such as: technology, digital content, materials, computer software and hardware, and payroll.

A motion was made by Michael Vaughan for the Board of Trustees to approve the 2012 Budget as presented, Andrew Ursino seconded; 10 voted in favor, 2 opposed.

### **Friends' Report:** Joanne Chamberlin

Joanne thanked the Board Members that baked for the "Books and Brownie" bake sale. The next event of the Friends will be "Great Graves".

A motion to adjourn was made by Wendy Ressler and seconded by Hayley Schultz.  
Adjournment 7:15pm

Minutes submitted by Cindy Vinciguerra