

DEWITT COMMUNITY LIBRARY
Board of Trustees
Approved Minutes of Regular Board Meeting

June 17, 2010

Present: Kathy Brodsky, William Cappelletti , Joanne Chamberlain, Zetta Fayos, Sharon Halpin , Susan Katzoff (presiding), Barbara McClure, Leigh Neumann, Wendy Ressler, Andrew Ursino, Mike Vaughan, Rosalie Young

Absent: Jeffry Comanici, Steven Lux, Anne Ruffer, Hayley Schultz, Lydia Wasylenko

Guests: Meg Strunk, Linda Wozniak

Recording: Sharon Halpin

Call to order (Susan Katzoff). The meeting was called to order at 5:30 p.m

Wendy Ressler motion to approve minutes of May20th meeting, second Barbara McClure, motion passed.

New Business – Wendy Ressler discussed issues related to transparency and our agreement with the school district to hold voting on budget and collect taxes.

Transparency to community – our board meetings are publicly announced, minutes are posted on the DCL website, and committee meetings are reported on and discussed at board meetings

Budget vote – DCL held public meetings on the budget, flyers sent to charter area, signs are posted at the library, and flyers available at library.

New York State Education Law requires the school district to put a proposition on their ballot for our budget and to collect the taxes.

Our charter to serve area is 4 census tracks but not the entire JD school district. Pompey has an area not served by DCL and they do not have a library in Pompey. Wendy Ressler would like to petition Albany to add this area in Pompey to our service district.

Wendy motioned to petition Albany to add area in Pompey in JD district to our charter to serve, second Rosalie Young, motion passed.

Personnel – Sue Katzoff for Hayley Schults - some reviews for Wendy Scott have been received back but not all. Sue Katzoff will forward Director's review to all members again. If you have not completed please do so, and return to Hayley Schults.

Strategic Planning - Rosalie Young – First focus group will be held with library employees on July 7st. The committee will meet with employees in small groups.

Treasurer Report – Mike Vaughan – An error in personnel expense in budget was found. The budget will now need adjustments in order to fund new administrative position. HVAC work has cost approximately \$9000 thus far, energy costs are up 45% and janitorial costs up 105% from our old location. Mike Vaughan suggested the board discuss using funds from our capital funds to cover additional costs of operating in new location.

Mike Vaughan motioned to use capital expense funds to cover \$9000 for HVAC. Sue Katzoff would rather energy and janitorial expenses come from capital funding. Motion was tabled until next month for more discussion.

Bill Cappelletti motioned to move into executive session to discuss real estate issues, second Sue Katzoff, motion passed

Sue Katzoff motioned to move into executive session to discuss personnel issue, second Kathy Brodsky, motion passed.

Bill Cappelletti motioned to spend up to \$5000 to evaluate property on East Genesee (Dell'umo home and neighboring buildings across from Mario's plaza), second Sharon Halpin, vote 7 yes, 4 no. Motion tabled for next board meeting.

Susan motioned to move out of executive session, second Bill Cappelletti, motion passed.

By Laws - By laws state that minutes must be posted within two weeks of meeting whether or not approved. The board is concerned that since minutes are not approved until the following board meeting, minutes posted on the web site may contain errors. Until the by-laws can be researched and amended if needed, minutes will be posted on the website within two weeks with a notice that the minutes may contain errors until formally approved.

Adjournment

Wendy Ressler moved to adjourn. Second Zetta Fayos. Motion passed. The meeting was adjourned at 6:45

Next Board Meeting Thursday, August 5, 2010
Respectfully submitted, Sharon Halpin