

Dewitt Community Library Minutes May 23, 2013

Meeting was Called to Order at 5:35 p.m. by Wendy Ressler

Present: W. Ressler, S.Katzoff, R. Young, C. Austin, M. Keib-Smith, A. Ursino , S. Lux, E. Ryan, J. Modesti, B. McClure, J. Chamberlain, J. Millar.

Absent: C. Gantos, J. Evans, S. Schultz

Also Present: Wendy Scott

Approval of minutes from April, 2013 meeting. J. Chamberlain noted that in the friends report section it should read “the invitations to May 18th tea are in the mail and homebrew will be the topic.” With this correction, a motion was made by S. Lux to approve the minutes and the motion was seconded by Carl Austin. S. Katzoff and C. Austin abstained. The April 2013 minutes were unanimously approved.

Treasurer’s Report- by Carl Austin – report attached.

Director’s Report- by Wendy Scott

Thanked everyone re: budget support and road-shows.

Library received \$2,565 in grants for summer program.

OCPL yet again revised the out of service policy. \$35/annual fee for out of service users. Special exception for Skaneateles school district users and for single users (one library only). Motion to approve the policy was made by S. Katzoff and seconded by E. Ryan. Motion was unanimously approved.

Paul Morrell resigned from DCL staff as he accepted a position at the Fairmont library. A loss for the DCL. Search for his replacement has been initiated.

Working on obtaining new collection of 3M e-books – system-wide. Licensing fee to be paid by OCPL, DCL only responsible for titles used making it cost effective.

Summer reading and program guide has been published. More programs than ever before.

Committee Reports:

Facilities- by Rosalie Young – power point presentation regarding history of new site efforts and vision for new DCL. Power Point slides attached.

At 6:25 R. Young made motion to go into executive session to discuss potential acquisition of property. J. Modesti seconded. Board requested W. Scott to remain. Motion was unanimously carried.

6:56 Rosalie made motion to leave executive session. Steve Lux seconded the motion. The motion was unanimously carried.

R. Young made a motion to seek a professional to assist us in formulating a marketing strategy for going to the public re: the assistance with the location of a new site. E. Ryan seconded. Julian thinks a “one-off” professional will not help but would be better incorporated into the RFP process.

The motion failed by a vote of 3-6. R. Young and E. Ryan voted in favor. J. Millar and W. Ressler abstained. All others voted against.

J. Millar voiced his ongoing reservations re: going forward w/ RFP. J. Millar made a motion to table the RFP interviews until we are closer to identifying viable sites. E. Ryan seconded.

W. Ressler noted that until the RFP interviews are done you don't know who is going to undertake each step of the process. The RFP is a master plan not an architectural design plan. Lengthy discussion was had regarding whether to proceed.

The motion failed by a vote of 2-7. Millar, Young, Ryan voted against. All others voted in favor. Ressler abstained.

Personnel Committee report: Barb McClure.

The committee got a director's evaluation form which was previously distributed to the board with a request for comments. Some comments have been provided. Barb asked that everyone provide comments to her and she will report back to the board at the next meeting with revised evaluation form. If you have not returned comments please send directly to Barb.

Nominating Committee: J. Chamberlain

Need volunteers to sit on committee and recommendations for board seats.

By Law Committee: E. Ryan

E. Ryan is looking for volunteers to sit on committee to review by-laws. Interested people should reach out to her.

Unfinished Business:

Julian Modesti reported on upcoming RFP interviews. 4 Consultants will be interviewed next week on Tuesday and Wednesday before the entire board. The interviews will take place at the DCL at 5:00-8:00. Applicants were told to merely highlight their response and to be prepared to answer questions from the board. All presentations will be taped so that all board members can review if you cannot be present. RFP committee will meet after all interviews and will make a

recommendation to the board. Ultimately board will determine whether to hire a consultant and if so which firm.

New Business - W. Ressler reported out of the Trustee Institute that we should have a petition signed by at least 25 residents when we ask to be put on the ballot in January. S. Katzoff moved to submit the petition to the school district to have budget placed on ballot. B. McClure seconded. The motion was unanimous carried.

Friends Report:

35 people attended the Friends' most recent tea. The Friends have raised \$1,130 to date. The Friends approved the payment of \$1,840 to the library to support children's summer programming.

S. Katzoff moved to adjourn at 8:03. E. Ryan seconded the motion. The motion was unanimously carried. Meeting adjourned at 8:05p.m.

These minutes are presented in draft form and will be presented at the June, 2013 meeting for approval. Susan Katzoff, Secretary