

Dewitt Community Library Minutes July 19, 2013

Meeting was Called to Order at 5:35 p.m. by Wendy Ressler

Present: W. Ressler, S.Katzoff, M. Keib-Smith, S. Schultz, S. Lux, J. Modesti, E. Ryan, J. Chamberlain, J. Millar, C. Gantos. C. Austin, R. Young, B. McClure, C. Austin, R. Young

Absent: None

Also Present: Wendy Scott

Approval of minutes from June, 2013 meeting. M. Keib-Smith made a motion to approve the minutes. The motion was seconded by S. Lux. S. Katzoff and J. Millar abstained. The June 2013 minutes were unanimously approved.

Treasurer's Report- by Carl Austin – report attached.

Director's Report- by Wendy Scott

Mall management asked that an estoppel certificate be executed. Wendy met with mall manager to review documents. Wendy consulted w/ A. Ruffer, Esq. (former board member) and executed certificate.

Erin Cassidy, the new technology librarian, is performing well.

Out of system library user card system was approved. DCL has between 100-150 out of system users. Revenue generated from out of system user cards will remain w/ DCL.

3M Cloud Library System now available. New titles being purchased. Training and classes available.

Summer has been very busy. Approximately 2000 participants in June programming (internal and external). Summer reading program is NYS initiative. Sen. DeFrancisco will read as part of the summer program in August.

Still having some HVAC issues with condensation forming between decking and ceiling. This is due to the heat wave. Woodcock and Armony have been consulted. Only real fix is a new unit which is between \$15-20K. Wendy is going to see if insulating the pipes would help. Wendy is hoping that after the heat wave this summer it will get better and last until we can relocate.

Committee Reports:

Facilities- by Rosalie Young –

Committee met and is interviewing landscape architects and plan on hiring by August meeting. The architect will evaluate 3 sites and provide a cost analysis to make the sites shovel ready. The Committee would like to dedicate the August meeting to focusing on the scope of the new

space e.g. more like a community center including an auditorium. Would also like to discuss a professional fundraiser to involve the community as well as raise funds.

Nominating Committee: J. Chamberlain

4 candidates originally identified. There are 2 board vacancies. However, Nina Brown withdrew her name leaving 3 candidates: Lydia Wasylenko, Miesje Havens and Steven Schroeder. The board voted (by ballot) resulting in Lydia receiving 10 votes; Miesje and Steve tied. Remained tied after 2 additional votes.

S. Katzoff made a motion to increase current board to 16 members to allow both tied nominees to sit as board members. J. Millar seconded. 2 opposed (S. Lux and W. Ressler). All others in favor. Motion passed.

J. Modesti made a motion to add Steve and Miesje as our second and third trustees. Steve seconded. Motion was unanimously approved.

J. Chamberlain will notify 3 new members and will plan new trustee orientation.

At 6:33 p.m. B. McClure moved to go into executive session to discuss the acquisition of property. E. Ryan seconded the motion. Motion was unanimously carried.

At 6:42 p.m. S. Schultz moved to leave executive session. R. Young seconded the motion. The motion was unanimously carried.

Fundraising Committee: J. Chamberlain

The committee will host an envelope stuffing party for their annual campaign at 10:00 a.m. on October 2, 2013 at the DCL. Should be about 2 hours to complete the mailing. All are welcome to attend and assist.

Friends Report: J. Chamberlain – nothing to report.

Unfinished Business: None.

New Business. None.

S. Katzoff moved to adjourn at 6:47. S. Schultz seconded the motion. The motion was unanimously carried. Meeting adjourned at 6:47 p.m.

These minutes are presented in draft form and will be presented at the August, 2013 meeting for approval. Susan Katzoff, Secretary