

**DEWITT COMMUNITY LIBRARY**  
**March Board Meeting**  
**March 17, 2011**

These minutes were corrected and approved by the board Thursday, April 28, 2011.

**Present:** Kathy Brodsky, Joanne Chamberlain, Susan Katzoff (presiding), Leigh Neumann, Wendy Ressler, Hayley Schultz, Wendy Scott, Director, Rosalie Young, Elaine Ryan, Cindy Vinciguerra, Colleen Tierney, Dr. Renee Franklin Hill, Andrew Ursino, Steve Lux

**Absent:** Sybil Schultz, Jeffrey Comanici, Michael Vaughan, Barbara McClure

**Guests:** OCPL Board of Trustees and DCL liaison, Anita Lombardi; Friends of DCL representative; and Kelly Steckler and Bob Galusha from Bailey, Haskell and Lalonde.

**Recording:** Kathy Brodsky

**Call to order** (Susan Katzoff). The meeting was called to order at 5:36 pm.

**Approval of Minutes of January and February, 2011**

January meeting minutes unanimously approved after motion by Susan Katzoff and 2<sup>nd</sup> by R Young.

February unanimously approved after motion by Joanne Chamberlain and 2<sup>nd</sup> by Colleen Tierney.

**New Business:**

Paul Morrell, the DCL's new Assistant Director for Computing and Technology Services introduced by Wendy Scott.

Insurance update provided by Bob Galusha and Kelly Steckler from Bailey, Haskell and LaLonde re: DNO Policy. Directors and officers of the library are covered by the policy. Employee issues discussed; including circumstances where benefits information not provided in timely way and discrimination in employment issues. Currently the insurance does not cover these two instances.

J-D School District request for a copy of our minutes and copy of resolution re: Budget Proposition. Copy of minutes will be provided to the Superintendent, Alice Kendrick. Increase in budget request (4%). Letter with request has been sent to the school district. Total amount includes the amount requested from the school district proposition as well as the amount from other sources of funding. The proposition requested was \$1,166,700 in 2010, and the requested proposition for 2011 is \$1,209,535; an increase of \$42,835 which is just under 4%. The Board unanimously confirmed and approved this proposition which was forwarded to the J-D School District.

A petition to add to our Charter to Serve was presented by Wendy Ressler. Resolution presented by Wendy to amend the Charter to Serve to include specified census tracts in Pompey. The petition will be sent to the Board of Regents for NYS. Wendy Ressler made a motion to petition Albany to add the census blocks in the town of Pompey that are in the J-D School District to the Charter to Serve. Seconded by Steve Lux; vote passed by 13 yes, 0 no, 0 abstentions; motion passed with  $\frac{3}{4}$  of board approving.

Motion by Wendy Ressler and 2<sup>nd</sup> by Andrew Ursino to enter into Executive Session in order to discuss potential litigation. Outcome: Motion made by Andrew Ursino and second by Leigh Neumann to send letter to Mr. Murphy as drafted by Ellen Bach, Attorney at Law from Whiteman, Osterman and Hanna, LLP. Motion approved unanimously. Wendy Ressler made a motion to end exec session, 2<sup>nd</sup> by Sue Katzoff.

Committee Chairs update: presented by Sue Katzoff

Joanne Chamberlain, By-laws Committee

Wendy Ressler, Facilities Committee

Rosalie Young- Long Range Planning Committee

Motion made by Wendy Ressler, 2<sup>nd</sup> by K Brodsky for Steve Lux to chair Nominating Committee

Remainder of committee chairs still to be determined.

Long Range Planning committee-Rosalie Young presented report. Online and in person interviews very positive. Staff ability and enthusiasm were highly praised by patrons. The predominant requests were for more space, more seating, quiet areas for reading, studying and tutoring. Additional A-V material, books and computers were also recommended.

Accessibility remains a large issue for patrons with small children and handicapped individuals. Respondents were equally divided between staying at the mall or moving to another location in the District.

The Long Range Planning Committee recommends that the Budgeting, Facilities and Strategic Planning Committees of the DCL Board obtain an expert study of the differing costs now and in the future of owning versus renting property for the Library. The Committee also recommends that the Board have a capital campaign plan in place to be implemented in conjunction with the Dewitt Community Library's 50<sup>th</sup> anniversary in 2012.

Treasurer Report – Mike Vaughan - unable to attend this evening; will present at April meeting.

Executive Director's report- Wendy Scott: Local community organizations are contacted and visited to present budget, and encourage people to vote. New DCL website launched. Library self-checkout starting 3/18. Literacy workstations purchased. New program policy for speakers and groups. 'Rocket Languages' is a new language site online. Job assistance for searches is very successful. E-books discussed on Channel 9

News. Lunch with Representative Mark Stanczyk and several Board Members along with DCL Director Wendy Scott to explain services. New Assemblyman has requested \$10,000 for library to reach out to homebound individuals. Friends of the Dewitt Community Library are providing \$1300 for pilot program for homebound services.

**Old Business:**

None noted

**Friends Report:**

Annual tea planned for April; invitations have been sent and Board Members encouraged to attend.

Motion to adjourn; Wendy Ressler, 2<sup>nd</sup> K Brodsky. Meeting adjourned at 6:57 PM.

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Respectfully submitted, Kathy Brodsky, Secretary