

**DEWITT COMMUNITY LIBRARY
Board of Trustees**

Minutes of the Meeting of November 19, 2009

Present: William Cappelletti, Susan Katzoff, Wendy Ressler, John Sharon (presiding), Sharon Halpin, Mike Vaughn, Zetta Fayos; Lydia Wasylenko, Karen Capogreco, Anne Ruffer, Jeffrey Comanici, Steven Lux, Leigh Neumann, Hayley Schultz, Andrew Ursino and Rosalie Young.

Absent:

Guests: _____.

Recording: S. Katzoff

Call to order (John Sharon).

The meeting was called to order at 5:35 p.m.

Approval of the minutes of the Board meeting of September 21, 2009.

W. Ressler moved that the minutes from the August 20, 2009 meeting, as amended, be approved. Bill Cappelliti seconded this motion, and it passed unanimously.

Note: there was no October 2009 board meeting due to scheduling conflicts.

Director's Report. (Wendy Scott, Director) (Wendy was absent due to illness).

Wendy transmitted her report directly to the board members. Any questions can be directed to Wendy.

Treasurer's Report (Michael Vaughan)

Mike distributed and reviewed the balance sheet. Mike reported that he received the funds from the school taxes and deposited \$420,000 into the capital improvement fund and the balance was deposited in the operating account.

The board designated account set up with Merrill Lynch has over \$1,000,000 after the deposit of the \$420,000 from the latest school tax check.

Upon information and belief, the town approved the \$85K for the library in its budget.

Committee Reports:

Nominating Committee:

The Nominating Committee proposed 6 interim trustees who will serve until annual meeting election. The 6 interim trustees are: Hayley Schultz, Jeffrey Comanici, Steven Lux, Leigh Neumann, Andrew Ursino and Rosalie Young. Neither Andrew Ursino nor Rosalie Young were present at this meeting.

B. Cappelletti moved to set the number of trustees on the board at 13. S. Katzoff seconded the motion. The motion did not carry.

Lydia Wasylenko moved to install the 6 interim trustees. Karen Capogreco seconded the Motion. J. Sharon opposed the motion solely with respect to the 2 interim trustees who were not present. The Motion carried.

Lydia requested that each trustee submit a short biographical paragraph to share with new trustees.

Fund Raising Committee Report: (Anne Ruffer):

A. Ruffer reports that the fundraising letters went out and she hopes the community gives generously.

Facilities Committee:

John Sharon is going to prepare a written report outlining the last 5 years of work with respect to properties reviewed and actions taken with respect to identifying a new off site location for the benefit of the board and the new president going forward.

Old Business:

None.

New Business:

Wendy Scott circulated the new proposed policies and trustees should feel free to comment directly to Wendy if they feel so inclined.

Friends of the DCL report –

Book sale is scheduled for December 11 and 12th and will be held at the mall. Friends request that the DCL enter into a memorandum of understanding (“MOU”) with the friends to create a formal relationship between the entities. Anne Ruffer to meet with Karen Capogreco to review the proposed MOU.

Adjournment:

Bill Cappelletti moved to adjourn. Zetta Fayos seconded the motion. Motion unanimously carried. The meeting was adjourned at: 6:30 p.m.

Next Board Meeting December 17, 2009

Respectfully submitted, Susan Katzoff