

DeWitt Community Library June 20, 2017 Final

Present: James Trevett, Max Ruckdeschel, Doug Arena, Mary Keib Smith, Barbara MacDonald, Meisje Havens, Lydia Wasylenko, Susan Germain, Nina Brown, Carl Austin, Jill Enright, Lauryn Gouldin

Also Present: Wendy Scott, Margie Hughto

Not in Attendance: Jaime Ashe, Lydia Wasylenko

The Meeting was called to order at 5:32

Approval of Minutes from June 15, 2017 Meeting

Mary motioned to approve and Jamie seconded.  
Carl, Jill, Lauryn, Nina abstained

Margie Hughto presented updates.

Treasurer's Report

NYS Public library grant – 90% received

Director's Report

Request to close the library at 3PM for the VIP Event. Invitations will go out by the 21<sup>st</sup>. Susan – Would board members be willing to bartend? Agreed that we will take shifts behind the bar – just wine and seltzer.

Grand opening is planned for the 26<sup>th</sup>. Sen. DeFrancisco, Assemblywoman Pam Hunter and Chad Rodgers will speak in addition to Wendy and Mary. The Bubbleman will provide entertainment and the library staff will do tours.

Parking – First Student can provide a bus and driver for \$300 to shuttle.

Marc Wildman's last day will be the 31<sup>st</sup>. He is leaving to be the Executive Director at the Central NY Library Resources Council. Asking if there were strong internal candidates. The position is posted in-house as well as external sites.

The children's room murals may not be finished by August 21 due to scaffolding. The furniture will start delivery on the 10th but there will be a delay in the staff office furniture.

Provisions – signed the memo of understanding on July 13<sup>th</sup>. The Friends will back up the Provisions employees.

The online auction for furniture and equipment will be handled by Caring Transition. The fee is \$3800 – all other proceeds go to the library. They are handling all aspects and will removal all unsold items. We just need to have a staff member available for the pickup day.

We have been approved for Doing Business As but the legal name is still DeWitt Community Library Association. Community Bank said they will process checks made out to the new name.

#### Committee Reports

##### Facilities Committee

The library is on track. Punch list items will continue during the move.

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Motion to adjourn at 6:13

There will be no Board Meeting in August. The next Board Meeting will be held on Thursday, September 28, at 5:30p in the new library Community Room.

The minutes will be submitted for approval at the September Meeting

These minutes were approved at the September 28, 2017 Meeting.